

PTA Meeting 28/4/23

Present- Helen, Emma, Riley, Vicki, Mrs Norgate

Apologies – Tara, Jas, Claire, Aaron

Agenda – Easter Review, Coronation events, Fete, Y6 leavers, End of year disco

Bank balance at the end of March was £6,500

Easter Review

- Money raised from cake sale £276
- Money raised from Easter squares £330
- Total including a donation from Helen of £20 is £626
- Issue with non payment from Easter squares – Discussed that it would be a good idea to get and trial a card machine prior to the summer fete. Helen suggested 'sum up' as a possibility to source the card machine.
- Although bake sale was very successful - discussed having separate sales in the reception playground and the 'pen' for lower years to avoid crowding the hall.

Coronation Events

- Pounds and pennies – Volunteers needed for the morning. Each to ask in child's year group to try and get some parent helpers.
- Picnic after school – Will have some music arranged for the day, second hand uniform stall set up, parents/carers to bring in picnics and outdoor games to play – Reminder for this to be put in the next newsletter.
- Confirmed the Regal dress down is in exchange for fete donations.
- Book marks to be given out before the coronation, faux leather and aluminum available.
- Helen has arranged for coronation stickers to be given out at or before the picnic.

Fete

- Stalls confirmed – A named goods stall and a Tropic skincare stall – Cost for stall £15 + a Raffle Prize – Ideally looking for a further 6 - 8 Stalls/ Games.
- Still unsure on a bouncy castle, Helen is waiting to hear back from companies with issues on being able to secure it to the Muga.
- Ideally we need around 30 volunteers for the day
- Could each year group design and run a stall/.
- Issues around storage, Mrs Norgate to ask caretakers if we are able to use any sheds on site.
- Riley to do food using school kitchen.
- Fete time 11-2 and decided on a Regal/Great British Theme.
- We need to start approaching local businesses for raffle prizes.
- Suggestions also included – Voice squad performance, clothes exchange and plate smash
- Separate Fete meeting arranged for 23rd May

Y6 Leavers

- Yearbook being done by Vicki – parents submitting photos and details via email
- Helen arranging hoody order
- PTA to cover food costs and cakes for their party.

End of year disco

- To be 30th June
- Same DJ as before

Actions –

- To look in to a card machine system for future events
- Try and get helpers for the morning of pounds and pennies
- Reminder for after school picnic to go in to next newsletter
- Chase up bouncy castle possibility for fete
- Start to create a list of ‘willing helpers’ who are happy to help out at PTA events
- Mrs Norgate to see if there is a possibility of storage on site for the fete.
- Begin approaching local businesses for raffle prizes.

Next Meeting – 23rd May 9am to finalise plans for Fete